

DESCRIPTION OF AMENDMENT/MODIFICATION

RFP: Request for Proposal for Professional Contracting Specialist Services

Amendment: 1

Revised Schedule

C. Schedule of Events

Activity	Scheduled Date
Release of RFP	March 5, 2014
Deadline for Questions	March 12, 2014
DCRB Response to Offeror's Questions	March 18, 2014
Proposal Due Date	April 4, 2014

Answers to Questions

1. Is OCCI included in the 6 page technical proposal count limit? *No*
2. Is past performance included in the 6 page technical proposal limit? *Yes*
3. Are resumes included in the page count? *Yes*
4. Is there a page limit on resumes? *No*
5. In C. Deliverables Table 3-4 Quality Requirements, there a reference to "incumbent." Is there an incumbent? *There is not an incumbent*
6. Should we prepare a "Solicitation, Offer and Award" document? *No, follow the instructions contained in the RFP*
7. Will candidates be interviewed, by a panel and by whom? *A panel of DCRB staff will interview the candidates they believe are the most highly qualified*
8. Will there be multiple awards? *No a single award will be made*
9. Should the mitigation plan be scenario based? *The plan need not be scenario based*
10. How many contracts are awarded annually? *App. 25-35 per year*
11. What type of procurement system is used? *The DCRB has its own procurement system which is based on the FAR*
12. Will the period of performance be extended? *The contract will be for a firm fixed price of 6 months and one six month option*
13. Are certifications (DAWIA or FAC-C) mandatory? *Candidates with these certificates are preferred*
14. What is a conflict of interest? *A conflict of interest would be a candidate working on DCRB procurement who was previously employed by a potential awardee*
15. Should we provide the candidates' names, years of experience and relevant certifications and a resume? *Yes, this should be provided as part of the technical proposal*