

<b>AMENDMENT OF SOLICITATION</b>			1. Solicitation Number: <b>DCRB-2024-RFP-0100 v1</b>		Page of Pages	
					1	4
2. Amendment/Modification Number <b>A0001</b>		3. Effective Date <b>See Block 16C</b>	4. Requisition/Purchase Request No.		5. Solicitation Caption <b>DCRB Printing and Mailing Services</b>	
6. Issued by: Procurement Office District of Columbia Retirement Board 900 7th Street, NW, 2nd Floor Washington, DC 20001			Code	7. Administered by (If other than line 6) Benefits Department District of Columbia Retirement Board 900 7th Street, NW, 2nd Floor Washington, DC 20001		
<b>PROSPECTIVE OFFERORS</b>			x	9A. Amendment of Solicitation No.: <b>DCRB-2024-RFP-0100</b>		
				9B. Dated (See Item 11) <b>07-30-2024</b>		
				10A. Modification of Contractor/Order No.		
				10B. Dated (See Item 13)		
8a. UEID #	8b. FEIN #	8c. DUNS #	<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>			
<input checked="" type="checkbox"/> <b>The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended.</b> Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning one (1) copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. <b>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</b> If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
<b>12. Accounting and Appropriation Data (If Required)</b>						
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>						
	A. This change order is issued pursuant to (Specify Authority): 7 DCMR, 1604.2. The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 7 DCMR, 1604.2					
	C. This supplemental agreement is entered into pursuant to authority of:					
X	D. Other (Specify type of modification and authority): 7 DCMR 1606.6 REQUEST FOR PROPOSALS					
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and submit one (1) copy with proposal submission to the issuing office.						
14. Description of Amendment/Modification (Organized by UCF Section headings including solicitation/contract subject matter where feasible.).  Solicitation DCRB-2024-RFP-0100 is amended to provide responses to questions (Section 14.A.) and make minor edits to the solicitation document, as shown in Section 14.B. below. The Proposal due Date is extended to <b>2:00 pm on Wednesday, August 21, 2024.</b>						
15A. Name and Title of Signer (Type or print) N/A			16A. Name of Chief Contracting Officer  Gianpiero JP Balestrieri, Executive Director			
15B. Name of Contractor  N/A		15C. Date Signed	16B. District of Columbia Retirement Board		16C. Date Signed	
(Signature of person authorized to sign)			(Signature of Contracting Officer)			

<b>AMENDMENT OF SOLICITATION Amendment A0001</b>		1. Solicitation Number: <b>DCRB-2024-RFP-0100 v1</b>		Page of Pages	
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3. Effective Date <b>See Block 16C</b>	4. Requisition/Purchase Request No.	5. Solicitation Caption <b>DCRB Printing and Mailing Services</b>			

14A. Description of Amendment/Modification (Organized by UCF Section headings including solicitation/contract subject matter where feasible.).

**A. QUESTIONS AND ANSWERS:**

1. Does DCRB intent to make multiple awards or will this be a single award?

A1: Single award.

2. How should performance evaluations be submitted?

A2: Submit as part of the response to Solicitation i.e. as part of the Technical Proposal.

3. Are hard copies of the proposal required?

A3: Only print samples hard copy submittals are required, all other proposal documents i.e. Technical Proposal and Price Proposal should be submitted electronically, per the instructions in the RFP.

Refer to Section L.2.7.2.3 Section III –Print Samples. Samples can be mailed to the following address, or submitted in person at the Front Desk/Reception prior to the Proposal due date.

DC Retirement Board  
900 7th Street, NW  
Second Floor  
Washington, DC 20001  
Attention: Procurement Office

Reference: Solicitation # DCRB-2024-RFP-0100, Printing and Mailing

**14.B. The above-referenced RFP is modified as follows:**

- I. RFP Cover Page, Block 9, replace “[...] by 2:00 pm local time on Wednesday, August 14, 2024” with “[...] by 2:00 pm local time on Wednesday, August 21, 2024”.
- II. Section L.4.1 Proposal Submission, subsection 1: first sentence, replace “[...] on before 2:00 p.m, Wednesday August 14, 2024” with “[...] on or before 2:00 p.m., Wednesday, August 21, 2024”