



DISTRICT OF COLUMBIA RETIREMENT BOARD
BOARD MEETING MINUTES
JUNE 21, 2018
1:00 P.M.

MEMBERS PRESENT

Joseph W. Clark, Chair
Lyle M. Blanchard
Joseph M. Bress
Mary A. Collins
Gary W. Hankins
Nathan A. Saunders
Michael J. Warren

DCRB STAFF PRESENT

Sheila Morgan-Johnson, Executive
Director
Erie Sampson
Johnetta Bond
Anthony Shelborne
Joan Passerino
Daniel Hernandez
Leslie King
Adina Dorch
Katie Schultz
Rabinai Carson*
Johniece Harris*
Nina Bridgers
Wukyanos Gebremeskel

MEMBERS NOT PRESENT

Janice M. Adams
Darrick O. Ross
Edward C. Smith
Thomas N. Tippet
Lenda P. Washington
Jeffrey A. Barnette, ex officio

OTHERS PRESENT

Clatie Cunningham, Retired Police Officer

*Not present at roll call

Chairman Clark welcomed a visitor, Mr. Clatie Cunningham, a retired police officer, to the Board meeting.

ROLL CALL

Chairman Clark called the meeting to order at 2:25 p.m., and Ms. Nina Bridgers called the roll.

APPROVAL OF MINUTES

Chairman Clark introduced a motion to approve the May 17, 2018 Board Meeting minutes.

Motion #1: To approve the minutes of the May 17, 2018 Board meeting.

The motion was moved by Trustee Hankins and properly seconded by Trustee Bress. The motion was approved (7-0). *(See Tally #1)*

CHAIRMAN'S COMMENTS

Chairman Clark referred Trustees to his written report and commented on the following topics:

Summer Board Meetings

The next Board meeting will be on September 20, 2018. There will be no Board meeting in either July or August.

Comprehensive Annual Financial Report (CAFR) for Fiscal Year (FY) 2017

As noted in my April Report, the FY 2017 CAFR has been completed and has been posted to the DCRB website.

Active Police Officer Trustee Election

An election will be held this fall for the active police officer trustee term. As in the past, the process will begin in August and the winner will be certified in late November. The new term will begin on January 28, 2019.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Sheila Morgan-Johnson, referred Trustees to her written report.

INVESTMENT COMMITTEE REPORT

Committee Chairman Warren indicated that the Investment Committee met earlier in the day, and he provided the following motion amending the existing Watch List Policy:

Motion #2: To approve the proposed Watch List Policy, as revised.

The motion was moved by Trustee Warren and properly seconded by Trustee Hankins. The motion was approved (7-0). *(See Tally #2)*

Chairman Clark indicated that Agenda items would be moved out of the order stated in the printed materials to allow the Operations Committee Vice Chair to obtain needed information.

AUDIT COMMITTEE REPORT

Committee Chair Hankins indicated that the Audit Committee met earlier in the day. He noted that the IT audit project began in early May and is around 30 percent complete. He stated that the full report would be presented to the Committee at its October meeting. He then presented the following motion:

Motion #3: To authorize the Executive Director to issue an RFP for a semi-annual IT audit service starting in 2019.

The motion was moved by Trustee Hankins and properly seconded by Trustee Collins. The motion was approved (7-0). *(See Tally #3)*

BENEFITS COMMITTEE REPORT

Committee Chair Collins indicated that there is no Report, since the Committee did not meet this month.

LEGISLATIVE COMMITTEE REPORT

Committee Chair Blanchard indicated that the Committee did not meet this month, and noted the following legislative activity since the May Board meeting:

“Injured Metropolitan Police Officer Relief Amendment Act of 2017” (L22-0099)

This bill amends the Fire and Police Medical Leave and Limited Duty Amendment Act of 2004 to limit the availability of disability retirement for a member who has sustained a life-threatening illness or injury in the line of duty but is able and willing to work in any less-than-full-duty capacity within the District of Columbia Fire and Emergency Medical Services Department or the Metropolitan Police Department. The bill was introduced on May 16, 2017 and became law on June 5, 2018.

“Deferred Compensation Program Enrollment Act of 2017” (L22-0102)

This bill authorizes the District's personnel authority to automatically enroll all new District employees in the District's deferred compensation program at a contribution level of no less than 5%. Employees are able to increase, decrease, or terminate the enrollment at any time. The bill was introduced by Chairman Mendelson on January 23, 2017, and it became law on June 5, 2018.

Committee Chair Blanchard noted that he had circulated a Northwest Current article to inform Trustees about the status of legislation related to a potential reduction of District taxes applicable retired District civil servants.

OPERATIONS COMMITTEE REPORT

Vice Chair Bress reported that the Operations Committee met on June 13, 2018. He referred Trustees to the written report and provided the following motions:

Strategic Planning Proposed Contract Award

A staff selection panel reviewed consulting proposals to develop a 5-year Strategic Plan. The panel considered the project scope, methodology, price and implementation timeline of the offerors, as well as the offerors' experience and credentials, and recommended the Orion Development Group for this project. The Committee unanimously voted to accept the staff recommendation, and presents the following motion for the Board's approval:

Motion #4: To authorize the Executive Director to enter into a 1-year consulting contract with Orion Development Group for an updated 5-year strategic plan for an amount not to exceed \$110,000, subject to final contract negotiations.

The motion was moved by Trustee Bress and properly seconded by Trustee Collins. The motion was approved (7-0). *(See Tally #4)*

Electoral Services Proposed Contract Award

Following their review of proposals submitted, which included the project team, timeline, credentials, price and experience, a staff selection panel recommended Election-America to serve as the Board's election service provider. The Committee unanimously voted to accept the staff recommendation, and presents it below for the Board's approval:

Motion #5: To authorize the Executive Director to enter into a contract with Election-America to provide electoral services for a one-year base period and with the option for three 1-year option periods, subject to contract negotiations and an amount currently within her delegated contract authority.

The motion was moved by Trustee Bress and properly seconded by Trustee Collins. The motion was approved (7-0). *(See Tally #5)*

OTHER BUSINESS

Motion #6: To convene the meeting in closed session to discuss personnel matters pursuant to D.C. Code § 2-575(b)(10).

The motion was moved by Trustee Clark and properly seconded by Trustee Bress. The motion was approved (7-0). *(See Tally #6)*

Motion #7: To return to open session.

The motion was moved by Trustee Hankins and properly seconded by Trustee Bress. The motion was approved (7-0). *(See Tally #7)*

ADJOURNMENT

Chairman Clark introduced a motion to adjourn the meeting.

Motion #8: To adjourn the meeting at 3:26 p.m.

The motion was moved by Trustee Hankins and properly seconded by Trustee Warren. The motion was approved (7-0). *(See Tally #8)*

**DISTRICT OF COLUMBIA RETIREMENT BOARD
RECORD OF OFFICIAL BOARD ACTIONS**

Tally #1:			Date: June 21, 2018		
To approve the May 17, 2018 Board meeting minutes.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #2:			Date: June 21, 2018		
To approve the proposed Watch List Policy, as revised.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #3:		Date: June 21, 2018			
To authorize the Executive Director to issue an RFP for semi-annual IT audit service to begin in 2019.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #4:		Date: June 21, 2018			
To authorize the Executive Director to enter into a 1-year consulting contract with Orion Development Group for an updated 5-year strategic plan for an amount not to exceed \$110,000, subject to final contract negotiations.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #5:		Date: June 21, 2018			
To authorize the Executive Director to enter into a contract with Election-America to provide electoral services for a one-year base period with the option for three 1-year option periods for a minimum contract price of \$72,072 and a total contract maximum price not-to-exceed \$150,000, subject to contract negotiations and further due diligence.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #6:		Date: June 21, 2018			
Motion #6: To convene the meeting in closed session to discuss personnel matters pursuant to D.C. Code § 2-575(b)(10).					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #7:		Date: June 21, 2018			
To return to open session.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√

Tally #8:		Date: June 21, 2018			
To adjourn the meeting at 3:26 p.m.					
Members	Aye	Nay/ Oppose	No Vote/ Abstain	No Vote/ Recuse	Absent
Clark, Joseph W., Chair	√				
Adams, Janice M.					√
Blanchard, Lyle	√				
Bress, Joseph M.	√				
Collins, Mary A.	√				
Hankins, Gary W.	√				
Ross, Darrick O.					√
Saunders, Nathan	√				
Smith, Edward C.					√
Tippett, Thomas N.					√
Warren, Michael J.	√				
Washington, Lenda P.					√